



Holiday Art Bazaar

Rules & Guidelines

Products:

All items must be homemade.

Show Hours:

The Pioneer Holiday Art Bazaar will be open to the public from 10:00 am to 4:00 pm on Saturday, November 24th. Vendors will be expected to be open during the entire 6-hour time.

Reservations:

Vendor space is limited and will be reserved once payment along with a completed vendor application and signed Rules & Guidelines form is received. Space will be granted first to Pioneer families, then to outside vendors on a first come, first paid basis.

Vendors:

Vendor agrees to maintain the dignity and integrity of the show. Pioneer PTA & Pioneer School of the Arts Staff reserve the right to ask any vendor to leave the show if they are not acting in the best interest of the show and the families at Pioneer.

Space Assignments:

Spaces will be 8' X 8'. The vendor agrees to confine display and selling activity within their space. Spaces will be assigned to vendors upon arrival. Vendor selling similar items will be spaced apart to the best of management's ability.

Setup:

Vendors will be allowed to begin set up from 6:00pm to 8:00pm on Friday, November 23rd and/or from 7:30am to 9:30am on Saturday, November 24th. Doors open to the public at 10AM sharp on November 24th and all booth setup must be completed by then.

Clean Up & Tear Down:

All booths or exhibits MAY NOT be removed until the end of the show at 4PM on Saturday, November 24th. Each vendor is responsible for leaving their area clean upon departure. Vendors are responsible for disposing of trash and recyclables at the end of the day in the bins provided.

Fees & Payments:

All fees are due prior to the Holiday Art Bazaar. All proceeds from the fees go to Pioneer PTA to help fund yearly activities. Any additional donations are gladly accepted and are tax deductible.

Permits:

All vendors must obtain a seller's permit for the event. Approved vendors will need to complete the online form at <https://tax.idaho.gov/i-1030action-a2.cfm?hc=0VX9EcW3npLFvDUD>.

Signs & Printed Materials:

All vendors must have a sign clearly marking the price of the products they are selling. Vendors are allowed to display materials that pertain to their products. No petitions or other printed material, political or otherwise will be distributed or displayed at the show without prior approval.

Smoking/Drugs & Alcohol:

Smoking, drugs, and alcohol are not permitted on school grounds.

Animals:

Vendors are not permitted to bring animals to the show unless approved by the Holiday Art Bazaar manager.

I have read the above Pioneer PTA Holiday Art Bazaar Rules & Guidelines. I agree to abide by them and maintain the integrity of this event, the PTA, and the school.

Vendor Signature _____ Date _____



Holiday Art Bazaar

Homemade Crafts, Gifts, Bake Shoppe & More

2018 Vendor Application

WHEN: Saturday, November 24th @ Pioneer School of the Arts Gymnasium
10:00am-4:00pm (open to the public)

SET-UP: Friday, November 23rd @ 6-8 pm
Saturday, November 24 @ 7:30-9:30 am

FEES: \$40 per 8' x 8' space
\$10 for 1 electrical outlet (optional, limit 1)

Vendor Name: _____

Vendor Business: _____

Phone Number: _____

Email: _____

Products Sold: _____

Mail or Drop Off Form & Payment:

Pioneer PTA
Attn: Holiday Bazaar
13255 W McMillan Road
Boise, ID 83713

Total Payment: \$ _____

FOR OFFICE USE ONLY

Payment Date _____ Check # _____ Total \$ _____
Create Date: 09.17.2018